

ATTACHMENT "B"

Personal Statement of Business Skills, Experience, or Education

Ida Mae Ladson Dixon
6135 Bluff Road
Hopkins, South Carolina 29061

Marital Status: Widow

Motto: Always treat people with Fairness, Respect, Integrity, Honesty, Loyalty and Transparency.

Education: Diploma /Lower Richland High School
Bachelor of Arts / Morris College, Sumter, South Carolina
Miss Morris College 1980, Alpha Kappa Alpha Sorority, Inc. 1979, Who's Who Among Students in American Universities & Colleges 1979-80. Recognition of Achievement in Softball/Morris College 1980, South Carolina Notary, Outstanding Young Women of America 1982, Service Recognition/Morris College National Alumni Association 2010/Church Finance Team 1986 to 2010 (Family Worship Center, Church of God in Christ), Lower Richland Advisory Committee 2018.

Work History:

South Carolina State Law Enforcement Division – Senior Special Agent

1991 to Present – Retired Dec 29, 2012/Rehired Jan 2013.

Alcohol Licensing/conduct Alcohol Licensing Investigations/Prepare Investigations reports for review of compliance of Alcohol Requirements Laws in the State of South Carolina. Conduct True Ownership Investigations. A participate of Employment Interview Panels. Conduct Cigarette Inspections under the directives of the Attorney General Office/prepare reports of inspections of all businesses that sell cigarettes in the State of South Carolina. On standby with assistance of any emergency or disasters (examples: Hurricanes, Evacuations, Flooding, Bike Week, Nuclear Leaks, Traffic Control, Security Details, etc.) that may occur in the State of South Carolina for the purposes of and/or not limited to security, crowd control, evacuations, and traffic control investigations of Price Gouging and Thief of Properties etc.

Special Agent/ (1993 – 2003) - Conduct Major Crimes and Child Fatality investigations in the State of South Carolina and prepare each case for Judicial Prosecutions through General Session Court.

NCIC Instructor (1991-1993) – SLED /taught National Crime Information Classes at the Criminal Justice Academy to Law Enforcement Officers, Dispatchers and 911 Operators in reference to the Criminal Justice Computer System.

Narcotic Agent- (1988 -1991) - assigned to SLED from ABC Commission to the Governor's Raid Team 1988. Retaliation Against Illegal Drugs in the State of South Carolina to combat drug problems under the directive of Former Governor Carroll Campbell. Conduct undercover investigations in the State of South Carolina. Prepare reports and evidence for Criminal Prosecution with the Solicitor's Office (General Session Court). Conduct Marijuana Eradication, Security of Dignitaries etc.

Certifications: Basic Narcotics 1 & 2/Advanced Narcotics/Marijuana Eradication/Report Writing 1 & 2/Court Procedures 1 & 2.

Director/Save the Seed after School Program /Family Worship Center COGIC-(2000 – 2006). Provided Tutorial, Personal Hygiene, Educational Trips and a Full Course Meal, Monday thru Friday, Grades 4K thru 12th grade to children in low income areas. Most students were transported to and from the Center. Staff included all volunteers.

Chief Finance Officer/Victorious Believers, Church of God in Christ (2010 -2015) -Oversee church income of approximately (\$800,000.00) Eight hundred thousand per year/Staff (12) Finance Team Members, prepare all W-2's, 1099's, Paid all bills, kept accurate records of disbursements, deposits and expenditures. Prepared payroll for approximately (20) twenty employees on weekly and monthly bases, reconcile all transactions into Quick Books. Work directly with an independent Church Accountant (hired by the church). Review all deposits of monies with envelopes to assure all monies are accounted for and recorded. Have an independent auditor to review financials at least once every other year. Prepare all deposits and counting logs for team members and oversee counting procedures. Conduct a quarterly open forum financial report for all members.

South Carolina Alcoholic Beverage & Control Commission (1985-1991) Agent - Conduct Alcohol Licensing and Enforcement in the State of South Carolina. Prepare Investigations for review by the Department of Revenue and before Administrative Hearing Judges. Certification: Enforcement of Alcoholic Beverage Control Laws, 1986. Certification: Basic Law Enforcement 1986. Agent of the Year: 1987. (2) Two Commendations from the ABC Commission of Professionalism and Outstanding Undercover Operations with the RAID Team 1989 & 1990. ABC Commission resolved in 1991, all Agents were hired by SLED.

JP Holley Funeral Home – (1987 to 2010) - Funeral Attendant/duties included and/or not limited to: driving families to and from services, greeting families, receiving for viewing, assist preparing decease for viewings, assist in funeral services etc.

South Carolina Department of Corrections/Central Correctional Institution (CCI) (1980 -1985) Correctional Officer/Training Supervisor/Shift Supervisor. Certification from the South Carolina Criminal Justice Academy (Corrections) 1981. Certification of Training for Trainers 1985.

Student Bus Driver – Lower Richland High School (1974-1976) /transported students to and from schools and other events.



Ida L. Dixon
District 1-A